

# MANNINGHAM NEIGHBOURHOOD WATCH

## MINUTES OF ANNUAL GENERAL MEETING 10 OCTOBER 2024

### HELD AT DONCASTER POLICE STATION, DONCASTER ROAD DONCASTER EAST

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- 1. Welcome and Introductions.** The meeting commenced at 10.05 am. Chairman Geoff Kloot welcomed all present and in particular, Leading Senior Constable Noni Bousfield from Manningham Police.

**Present.** Chairman Geoff Kloot, Deputy Chair Angie Lew, Secretary Ian Morris, Treasurer Herman Harberts, Alphonse Benoit, Geoff Mumford, Stan Vimpani, Maren Rawlings, John Stennett, Richard Heal, Norma Jones, Fay Jones, Anna Ge, Rosa Miot, Anna Chen, Lesley Hawes, Angela Warland, James Koh, Irene Koh, Donna-Louise Wilson, Margaret Lanz, Pauline Smit and Lindsay Porter.

**Apologies.** Frank Smit, Xion Gac, Sue Moon, Gina Varasso, Margaret Dandis, Liz Guiver and Mary Manre.

The Secretary advised the meeting that valid proxies are held from 91 volunteers. These proxies together with 23 volunteers attending the meeting means that the meeting is lawful in terms of having more than 10% of our total volunteer base of 697 either in attendance or having submitted a proxy.

It was also noted that one proxy abstained from voting, and one made no appointment nor gave voting instructions.

It was also noted that Irene Koh attended as an observer.

**2. Minutes of the Annual General Meeting held 12 October 2023**

**Motion: That the minutes of the 2023 Annual General Meeting as circulated be accepted.**

**Moved: Herman Harberts.**

**Seconded: Angie Lew.**

**Carried.**

**3. Annual Report for 2023/24 Financial Year in Review.**

Chairman Geoff Kloot tabled his report, the highlights from which are as follows:

- 40 new volunteers were recruited. Most were filling vacancies, and we still need at least 25 more.
- Production and delivery of our bi-monthly newsletter (28,000 per issue) to the residents of Manningham continued.  
These reach approximately 70% of the homes in Manningham.
- Our Facebook page has over 1,900 followers and we have over 420 subscribers to our monthly E-News.
- We continue to provide articles on crime prevention to Manningham Life and the Park Orchards Community News.
- Operation Safe Plate (fitting theft resistant screws to number plates) continued.

- Our Letterboxing Team continued their monthly program of delivering crime prevention material to crime “hot spots” in Manningham.
- We continued to respond to requests from community groups to provide presentations on crime prevention. The Manningham Chinese Senior Citizens Club, the Health-Ability Group and students at Box Hill Institute’s Migrant English program were examples. The Warrandyte, Tunstall Square and Park Orchards markets were also visited during the year.
- In conjunction with the Police, Information Stands were held at small shopping strips in the latter half of 2023.
- A Scams project entitled “Don’t do Something Silly – Beating Scams” was developed during the year with support of a grant of \$2,360 from the Manningham Council. Material was produced in English, Traditional and Simplified Chinese.
- Our “Connect Up” program (NHW in high rise apartments) continued to be rolled out.
- We continue to enjoy a good relationship and receive strong support from Manningham Police and continue to work with the Council on a number of projects including “Getting to Know Your Neighbour”. We are also a member of the Manningham Local Safety Committee.
- We continue to be grateful for the support of our community sponsors and partners, specifically, Hudson Bond, Warrandyte Riverside Market, Bond Security Group, Pines Learning, Applewood and id Boutique.
- NHW Victoria continues to provide valuable support and advice in relation to projects and also covers the cost of our volunteer and office bearer insurance premium.

The Chairman thanked our nearly 700 volunteers for their continuing enthusiasm and dedication which has enabled Manningham NHW to remain the largest and arguably the most active NHW in Victoria. Other NHW groups often adopt projects which we have developed. We are a group who “do” things.

The Chairman thanked the Management Team including the Deputy Chair, Secretary and Treasurer for their work and support during the year.

**Motion: That the Chairman’s Report be accepted.**

**Moved: Geoff Kloot.      Seconded: Maren Rawlings.      Carried.**

#### **4. Audited Financial Report for 2023/24.**

The Treasurer tabled his report, a copy of which was circulated to attendees.

The Treasurer called for any questions or queries. As there were none, the following motion was put.

**Motion: That the Financial Report of Manningham NHW Inc for 2023/24 be accepted.**

**Moved: Herman Harberts.      Seconded: Geoff Mumford.      Carried.**

## **5. Election of Office Bearers.**

The Chairman announced that the following nominations have been received.

For the position of:

- Chairman, Geoff Kloot.
- Deputy Chairperson, Angie Lew.
- Secretary, Ian Morris.
- Treasurer, Herman Harberts.

The Chairman called for any further nominations for specific positions or for the Management Team generally.

As there were no further nominations, the Chairman declared the above duly elected.

**Motion: That the election results be confirmed.**

**Moved: Donna-Louise Wilson. Seconded: Geoff Mumford. Carried.**

## **6. Comments from the Police Inspector.**

As Inspector Rodney Phillips was unavailable to attend the meeting, Acting Senior Sergeant Joshua Robinson, OIC of the station that day, addressed those present. Acting Snr Sgt Robinson commented that Manningham Police very much value the support received from our NHW and in particular, the programs which we have and continue to initiate.

His comments were endorsed by LSC Bousfield with whom we work closely.

## **7. Other Business.**

Maren Rawlings asked if our “One-Way” safety screws can be made available through local Real Estate Agents offices. Geoff Kloot responded that we are always willing to attend resident’s homes in between Safe Plate Days to do the changeover.

Margaret Lanz advised that she recently had great trouble removing safety screws from a vehicle she wished to sell. Geoff Kloot acknowledged that they are hard to remove but that is the whole idea. Margaret was advised that had she contacted us, we would have provided assistance to achieve the removal.

Anna Chen reminded attendees of the progress being made with the North East Link, noting the inevitable disruptions around the work sites.

Richard Heal advised attendees of the recent article in Manningham Matters acknowledging and praising the volunteer work of one of our NHW volunteers, Rosa Miot. Rosa volunteers tirelessly for a number of organisations apart from NHW.

On behalf of Manningham NHW, Secretary Ian Morris thanked our chairman Geoff for the tremendous amount of work he puts into NHW, both at local level and for NHW Victoria. The Secretary’s comments were endorsed by acclamation.

**Close.** The Chairman thanked volunteers for their attendance and declared the meeting closed at 10.40 am.